



CITY OF ASTORIA

Founded 1811 • Incorporated 1856

## City of Astoria

### Property Owner Transfer of Utility Authority

Utilities Department – Phone: (503) 338-5172 – Fax: (503) 325-2997

I \_\_\_\_\_ certify that I am the legal property owner or legally appointed representative of the property located at \_\_\_\_\_. As such, I am here by granting authority to \_\_\_\_\_ to be my designee to conduct utility business with the City of Astoria on my behalf. The representative is authorized to approve renters to open an account, transfer account responsibility, and make payments if necessary on the property listed above.

Further, I understand that all correspondence on the above address, including shut off notices, lien notifications and delinquency notices specified by ORS 91.255(3) will be mailed to my representative at the following address: \_\_\_\_\_. I also understand that I am still ultimately responsible for all charges incurred on the above named property as outlined in the Water/Sewer Resolution adopted by the City of Astoria. This authority will remain in force until such time as I notify the City of Astoria, in writing, that it is to be revoked.

\_\_\_\_\_  
Property Owner

\_\_\_\_\_  
Date

\_\_\_\_\_  
Contact Number

\_\_\_\_\_  
Designee

\_\_\_\_\_  
Date

\_\_\_\_\_  
Contact Number