



CITY OF ASTORIA
Utilities Department
1095 Duane
Astoria OR 97103
(503) 338-5172

METHODS OF UTILITY PAYMENTS

The City of Astoria accepts payments in person, drop box, mail, online, automatic deduction from a checking account, savings account, or credit card, EZ Pay Program and by telephone.

IN PERSON **Open Monday through Fridays, 8:00 am to 5:00 pm**

The City accepts cash, checks, Visa, MasterCard and Discover.

DROP BOX

Available anytime – located outside the main entrance to City Hall at 1095 Duane Street.

BY MAIL Send payments to City of Astoria, 1095 Duane Street, Astoria, OR 97103.

ONLINE PAYMENTS

- A. Through your bank - You may make payments through your own bank. Your bank will generate a paper check to send to the City. ***Please note that payments made with this method may take 7-10 days to be received by the City so please allow extra time.***
- B. Through the City of Astoria website - You may make payments directly through the City's website www.astoria.or.us. ***Payments made through the website will be posted immediately.***

AUTOMATIC

Automatic Payments - You may go to the City's website www.astoria.or.us and request that payments be automatically deducted from your checking or savings account or charged to a credit card. ***Payments will be pulled on or about the 12th of the month payment is due.***

EZ PAY PROGRAM

The EZ Pay Program is a method of payment that allows the City of Astoria to deduct your payment from a checking or savings account. ***Payments will be pulled on or about the 8th of the month payment is due.***

You may request that an EZ Pay application be e-mailed or sent by regular mail to you or you may pick one up in person for completion. The Application is also found on the City's website www.astoria.or.us. A voided check needs to be returned with the application if payment is to be taken from a checking account.

TELEPHONE PAYMENTS

- A. Electronic Check - The City accept payments over the phone with an electronic check (provide the 9-digit bank routing number and the checking account number).
- B. Credit Card – The City can accept payment over the phone with a Visa, MasterCard or Discover.