



**CITY OF ASTORIA**

Founded 1811 • Incorporated 1856

**COMMUNITY DEVELOPMENT**

Fee Paid Date \_\_\_\_\_ By \_\_\_\_\_

No. V \_\_\_\_\_

**FEE: Administrative Permit \$150.00  
or Planning Commission \$250.00**

**SIGN VARIANCE APPLICATION**

Property Location: Address: \_\_\_\_\_

Lot \_\_\_\_\_ Block \_\_\_\_\_ Subdivision \_\_\_\_\_

Map \_\_\_\_\_ Tax Lot \_\_\_\_\_ Zone \_\_\_\_\_

Applicant Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Business Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Property Owner's Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Business Name (if applicable): \_\_\_\_\_

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Property Owner: \_\_\_\_\_ Date: \_\_\_\_\_

Existing/Proposed Use: \_\_\_\_\_

What Development Code Requirement do you need the Variance from? (Describe what is required by the Code and what you are able to provide without a Variance.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**SITE PLAN:** A Site Plan depicting property lines and the location of all existing and proposed structures, parking, landscaping, and/or signs is required. The Plan must include distances to all property lines and dimensions of all structures, parking areas, and/or signs. Scaled free-hand drawings are acceptable.

<b>For office use only:</b>			
<b>Application Complete:</b>		<b>Permit Info Into D-Base:</b>	
<b>Labels Prepared:</b>		<b>Tentative APC Meeting Date:</b>	
<b>120 Days:</b>			

**FILING INFORMATION:** Planning Commission meets on the fourth Tuesday of each month. Completed applications must be received by the 13th of the month to be on the next month's agenda. A Pre-Application meeting with the Planner is required prior to acceptance of the application as complete. Only complete applications will be scheduled on the agenda. Your attendance at the Planning Commission meeting is recommended.

Briefly address the following criteria for **SIGN RELATED VARIANCES:**

8.110. VARIANCES FROM STANDARDS RELATING TO SIGNS.

Variations to the sign regulations of this Section may be approved by the Planning Commission following the procedures of Section 12.060 to 12.120 where the Planning Commission finds that the variance meets the following criteria:

A. One of the following factors exists:

1. The variance would permit the placement of a sign with an exceptional design or style.

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2. The variance would permit the placement of a sign which is more consistent with the architecture, and development of the site.

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3. The existence of an unusual site characteristic, such as topography, existing development, or adjacent development, which precludes an allowable sign from being effectively visible from the public roadway adjacent to the site.

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4. The requirement to remove a sign under Section 8.100(A) would constitute a severe or extreme economic hardship to the business or activity involved.

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B. The granting of the variance would not be detrimental to abutting properties.

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C. The granting of the variance would not create a traffic or safety hazard.

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D. Sign variances are exempt from Sections 12.030 through 12.040.