

## Community Development Department Quarterly Report Work Program Update – Q1 2015

<b>Current Planning</b>		
<b>Current Planning</b>	<b>Date</b>	<b>Activity</b>
Permit Report		<ul style="list-style-type: none"> <li>Q1 Revenues: <b>\$9,738</b></li> </ul>
HLC	08/15 07/15	<ul style="list-style-type: none"> <li>Exterior Alterations: 112 W Exchange, 842 Irving</li> <li>Landmark Status: Pier 11</li> </ul>
PC	07/15 09/16	<ul style="list-style-type: none"> <li>CCC Zone Change: PAC/Josie Peper (Council Denied on 9/8)</li> <li>Conditional Use: 364 Floral (Denied); Armory: Approved</li> </ul>
DRC	N/A	<ul style="list-style-type: none"> <li>No Applications</li> </ul>
<b>Building</b>		
Permit Report		<ul style="list-style-type: none"> <li>Q1 Revenues: <b>\$204,380</b></li> </ul>
Yacht Club Apts Ph 2		<ul style="list-style-type: none"> <li>Grading and foundation, plans approved</li> </ul>
Womens' Resource Center		<ul style="list-style-type: none"> <li>Under construction; transom windows exposed for first time in 60 years!</li> </ul>
Holiday Inn Expansion		<ul style="list-style-type: none"> <li>Plans submitted/approved</li> </ul>
Patriot Hall Redevelopment		<ul style="list-style-type: none"> <li>Plans submitted/approved</li> </ul>
CMH Expansion		<ul style="list-style-type: none"> <li>Demolition of John Warren grandstand completed; grading for parking</li> </ul>
Senior Center	12/15	<ul style="list-style-type: none"> <li>Under construction; demolition completed</li> </ul>
Building Official Vacancy		<ul style="list-style-type: none"> <li>County providing excellent service on temporary basis</li> <li>Review program for staffing options after Planner position hired</li> </ul>
<b>Code Enforcement</b>		
Savior House	07/15	<ul style="list-style-type: none"> <li>Investigated complaint; removed weeds and trash</li> </ul>
Grand & 9th	08/15	<ul style="list-style-type: none"> <li>Visible weeds abated on vacant property; house is for sale and under contract</li> </ul>
818 Franklin	08/15	<ul style="list-style-type: none"> <li>Visible violation: Junk car; letter sent</li> </ul>
Hilltop Center	08/15	<ul style="list-style-type: none"> <li>Investigated complaint; problems addressed</li> </ul>
559 Alameda	08/15	<ul style="list-style-type: none"> <li>Sending derelict building letter</li> </ul>
4867 Birch	09/15	<ul style="list-style-type: none"> <li>Olvey Violation; lien recorded with Clatsop County</li> </ul>
3468 Grand	09/15	<ul style="list-style-type: none"> <li>Illegal vacation rental; email warning sent on 9/2</li> </ul>
964 Grand	09/15	<ul style="list-style-type: none"> <li>Investigate complaint; vacant home; letter sent</li> </ul>
Flavel: 943 Commercial	09/15	<ul style="list-style-type: none"> <li>Contacted conservator to address vagrancy complaint</li> </ul>
Code Position Vacancy		<ul style="list-style-type: none"> <li>Investigate partnership with Police Department</li> </ul>
<b>Projects</b>		
Heritage Square	09/21	<ul style="list-style-type: none"> <li>RFQ Released; 5 proposals received; review panel recommendation on 09/11; ADC to review contract 09/21</li> <li>Draft public involvement strategy; NED Talk/Workshop: 10/21</li> </ul>
Development Review	Ongoing	<ul style="list-style-type: none"> <li>Develop scope/schedule; inventory current process and identify gaps; create customer survey to gauge satisfaction and improvements</li> </ul>
Parklets	08/15	<ul style="list-style-type: none"> <li>Council authorization; no applications received</li> </ul>
Affordable Housing	09/21	<ul style="list-style-type: none"> <li>Work Session: Affordable housing strategy</li> </ul>
Riverfront Vision Plan Ph 3	10/27	<ul style="list-style-type: none"> <li>Town Hall on 08/20; PC Work Session on 09/01 &amp; 09/16; proposed code amendments to PC Hearing on Oct 27</li> </ul>
Parks Master Plan (P&R Department)		<ul style="list-style-type: none"> <li>Assisted with RARE interviews; assist with scope, schedule, project management, and public involvement strategy</li> <li>Did tour of park properties/assets on 09/15</li> </ul>
Astor West Gateway		<ul style="list-style-type: none"> <li>Looking for grant opportunities; scope out concept plan</li> </ul>

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FIRM Update		<ul style="list-style-type: none"> <li>▪ Review consultant findings and FEMA comments as needed</li> </ul>
Traffic: Right Turns	10/27	<ul style="list-style-type: none"> <li>▪ Assist City Engineer with right turns permitted solutions</li> <li>▪ Assist with grant applications as needed</li> </ul>
Historic Resources		<ul style="list-style-type: none"> <li>▪ Work with DSL on foot of 2<sup>nd</sup> Street designation with SHPO</li> <li>▪ Close Out CLG Grant – Report submitted/accepted by SHPO</li> <li>▪ Participated in CLG Workshop in Gresham on 09/16</li> </ul>
South Tongue Pt (DSL)	09/18	<ul style="list-style-type: none"> <li>▪ Coordinate boat tour with CREST and Mayor</li> </ul>
Downtown Waterfront		<ul style="list-style-type: none"> <li>▪ TGM grant application was not selected; revisit next year</li> </ul>
Other		<ul style="list-style-type: none"> <li>▪ City Fair, Roll &amp; Stroll, Site Visits: Armory, YMCA, Waldorf, Senior Center, Flavel House, Liberty Theater; KMUN Interview</li> </ul>
<b>URA Program</b>		
Unionfish Bldg	08/15	<ul style="list-style-type: none"> <li>▪ Retired agreement; loan restructured; Port lease reassigned</li> </ul>
Astor Hotel	07/15	<ul style="list-style-type: none"> <li>▪ Paint contractors mobilized and making progress</li> </ul>
Chowder Boat Lease	09/21	<ul style="list-style-type: none"> <li>▪ ADC to consider lease request</li> </ul>
<b>Economic Development</b>		
5 Year ED Strategy ADHDA	09/30	<ul style="list-style-type: none"> <li>▪ Apply for DLCD grant; Request Council authorization 9/21</li> <li>▪ Serve on Business Development Committee; identify retail gaps to fill vacancies or underutilized storefronts</li> </ul>
Site Visits		<ul style="list-style-type: none"> <li>▪ Fishhawk, DaYang Seafoods, Bornstein Seafoods, Clatsop Community Bank, Columbia Bank, &amp; CRAFT3</li> </ul>
<b>ADMIN</b>		
Professional Development Planner Recruitment		<ul style="list-style-type: none"> <li>▪ Attend LOC (Bend) Sept 24-25 &amp; OAPA (Portland) Oct 14-16</li> <li>▪ Over 20 applications; 9 potential interviews; 1<sup>st</sup> &amp; 2nd interviews in Sept/Oct</li> </ul>