



AGENDA

ASTORIA DEVELOPMENT COMMISSION

February 6, 2017
Immediately Follows Council Meeting
2nd Floor Council Chambers
1095 Duane Street · Astoria OR 97103

1. **CALL TO ORDER**

2. **ROLL CALL**

3. **REPORTS OF COMMISSIONERS**

4. **CHANGES TO AGENDA**

5. **CONSENT CALENDAR**

The items on the Consent Calendar are considered routine and will be adopted by one motion unless a member of the Astoria Development Commission requests to have any item considered separately. Members of the community may have an item removed if they contact the City Manager by 5:00 p.m. the day of the meeting.

(a) ADC Minutes of 12/5/16

(b) Award Design Contract for Bond Street Retaining Wall Project (Public Works)

6. **REGULAR AGENDA ITEMS**

All agenda items are open for public comment following deliberation by the ADC. Rather than asking for public comment after each agenda item, the Mayor asks that audience members raise their hands if they want to speak to the item and they will be recognized. In order to respect everyone's time, comments will be limited to 3 minutes.

7. **EXECUTIVE SESSION**

(a) ORS 192.660(2)(e) – Real Property Transactions

THIS MEETING IS ACCESSIBLE TO THE DISABLED. AN INTERPRETER FOR THE HEARING IMPAIRED MAY BE REQUESTED UNDER THE TERMS OF ORS 192.630 BY CONTACTING THE CITY MANAGER'S OFFICE AT 503-325-5824.



February 2, 2017

MEMORANDUM

TO: MAYOR AND CITY COUNCIL

FROM:  BRETT ESTES, CITY MANAGER

SUBJECT: ASTORIA DEVELOPMENT COMMISSION (ADC) MEETING OF FEBRUARY 6, 2017

CONSENT CALENDAR

Item 5(a): ADC Minutes

The minutes of the ADC meeting of December 5, 2016 are enclosed for your review. Unless there are any corrections, it is recommended that the ADC approve these minutes.

Item 5(b): Award Design Contract for Bond Street Retaining Wall Project (Public Works)

As a result of a landslide in 2007, Bond Street has been closed to two way traffic. Only one westbound lane of traffic is allowed limiting east west traffic to Marine Drive. In addition, water and sewer lines have been rerouted above the street. The Public Works Department commissioned a geotechnical analysis completed in August 2015 to study the feasibility of adding a retaining wall. The results of the study concluded that is indeed feasible. Based on the results, the Public Works Department prepared an "order of magnitude" cost estimate of \$395,000 to construct a retaining wall, repair Bond Street for two way traffic, and include low cost traffic calming measures to mitigate potential speeding along a narrow street in a dense neighborhood of residential buildings.

The Astoria Development Commission (ADC) recently completed a boundary expansion of the Astor West Urban Renewal District (AWURD). The expansion includes an area from Columbia Avenue to the City owned slide area adding roughly 4 acres to the district. The expansion was targeted to achieve reopening Bond Street to two way traffic and potentially revitalizing residential properties. The ADC is now ready to proceed with the Bond Street Retaining Wall Project. Staff requested Cornforth Consultants prepare a proposal for geotechnical and civil engineering design services for the project. Staff will prepare bid documents, bid the project and provide construction management, with Cornforth providing inspection assistance. Staff will also prepare a traffic calming strategy for the

segment of Bond Street in the vicinity of the project. The engineering fees for the project provided by Cornforth are estimated at a not-to-exceed amount of \$74,950. Cornforth is listed on the ODOT Consultant List for Local Public Agencies so staff recommends executing a professional services contract for the design services per Astoria Code Section 1.967C(3), Award from a Qualified Pool. Funds for this project would come from the AWURD. It is recommended that the Astoria Development Commission execute a contract with Cornforth Consultants for a total not-to-exceed amount of \$74,950 for geotechnical and civil engineering services for the Bond Street Retaining Wall Project.

EXECUTIVE SESSION

Item 7(a): ORS 192.660(2)(e) – Real Property Transactions

The City Council will recess to executive session to discuss a real property transaction issue.