



# AGENDA

## ASTORIA DEVELOPMENT COMMISSION

May 16, 2016

Immediately Follows Council Meeting  
2<sup>nd</sup> Floor Council Chambers  
1095 Duane Street · Astoria OR 97103

1. CALL TO ORDER

2. ROLL CALL

3. REPORTS OF COMMISSIONERS

4. CHANGES TO AGENDA

5. CONSENT CALENDAR

The items on the Consent Calendar are considered routine and will be adopted by one motion unless a member of the Astoria Development Commission requests to have any item considered separately. Members of the community may have an item removed if they contact the City Manager by 5:00 p.m. the day of the meeting.

6. REGULAR AGENDA ITEMS

All agenda items are open for public comment following deliberation by the City Council. Rather than asking for public comment after each agenda item, the Mayor asks that audience members raise their hands if they want to speak to the item and they will be recognized. In order to respect everyone's time, comments will be limited to 3 minutes.

- (a) Urban Renewal Legal Services – Contract for Services (Community Development)
- (b) Lease Agreement with Astoria Downtown Historic District Association (ADHDA) for the 15<sup>th</sup> Annual Pacific Northwest Brew Cup Beer Festival (City Manager)

THIS MEETING IS ACCESSIBLE TO THE DISABLED. AN INTERPRETER FOR THE HEARING IMPAIRED MAY BE REQUESTED UNDER THE TERMS OF ORS 192.630 BY CONTACTING JULIE YUILL, CITY MANAGER'S OFFICE, 503-325-5824.



# CITY OF ASTORIA

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May 12, 2016

## MEMORANDUM

TO: ASTORIA DEVELOPMENT COMMISSION (ADC)

FROM:  BRETT ESTES, CITY MANAGER

SUBJECT: ASTORIA DEVELOPMENT COMMISSION (ADC) MEETING OF MAY 16, 2016

### **REGULAR AGENDA ITEMS**

**Item 6(a): Urban Renewal Legal Services – Contract for Services (Community Development)**

The Astoria Development Commission contracted with Jeannette Launer for urban renewal legal services for many years. As a result of Ms. Launer's retirement, staff has researched available lawyers and firms who are capable of providing this unique skill set. Beery Elsner & Hammond LLP has practiced in local government since 1998 providing a range of legal services for local cities in Oregon, including urban renewal, and is a leader in this field. Attached is a contract with Beery Elsner & Hammond LLP. The contract is an on call for services type contract. It has been reviewed by the City Attorney as to form. The contract requires ADC review and consideration. It is recommended that the Commission execute the contract for legal services.

**Item 6(b): Lease Agreement with Astoria Downtown Historic District Association (ADHDA) for the 15<sup>th</sup> Annual Pacific Northwest Brew Cup Beer Festival (City Manager)**

The Annual Pacific Northwest Brew Cup Beer Festival (Brew Cup) is proposed be held September 23 – 25, 2016. It is proposed that the festival be located on the Astoria Development Commission (ADC) owned land east of the train depot. ADHDA has been in contact with the Columbia River Maritime Museum and the Museum's approval for the event is conditioned upon ADHDA monitoring and controlling where Brew Cup patrons park in the Museum's lot. The ADHDA will provide liability insurance. Attached to the memorandum is a letter from ADHDA President, Dulcye Taylor, which requests use of the ADC owned property. Proceeds from this event would benefit ADHDA. Also attached to this memo is a draft Lease Agreement. It is recommended that the Development Commission approve the Lease Agreement with ADHDA for a total sum of \$1.00.