

A regular meeting of the Astoria Development Commission was held at the above place at the hour of 8:47 pm.

Commissioners Present: Price, Herzig, Warr, Mayor LaMear

Commissioners Excused: Nemlowill

Staff Present: City Manager Estes, Police Chief Johnston, Community Development Director Cronin, Planner Ferber, Parks and Recreation Director Cosby, Finance Director Brooks, Fire Chief Ames, Library Director Tucker, Public Works Director Cook, and City Attorney Henningsgaard. The meeting is recorded and will be transcribed by ABC Transcription Services, Inc.

REPORTS OF COMMISSIONERS: No reports.

CHANGES TO AGENDA: No changes.

CONSENT CALENDAR:

There were no items on the Consent Calendar.

REGULAR AGENDA ITEMS:

Item 6(a): Urban Renewal Legal Services – Contract for Services (Community Development)

The Astoria Development Commission contracted with Jeannette Launer for urban renewal legal services for many years. As a result of Ms. Launer's retirement, staff has researched available lawyers and firms who are capable of providing this unique skill set. Beery Elsner & Hammond LLP has practiced in local government since 1998 providing a range of legal services for local cities in Oregon, including urban renewal, and is a leader in this field. Attached is a contract with Beery Elsner & Hammond LLP. The contract is an on call for services type contract. It has been reviewed by the City Attorney as to form. The contract requires ADC review and consideration. It is recommended that the Commission execute the contract for legal services.

Commissioner Herzig said he hoped the City would use the firm's legal assistants as much as possible because their fees are lower than that of the partners. City Manager Estes confirmed Staff would be as judicious as possible.

Commission Action: Motion by Commissioner Warr, seconded by Commissioner Price, that the Astoria Development Commission execute a contract for legal services with Beery Elsner & Hammond LLP. Motion carried unanimously. Ayes: Commissioners Warr, Herzig and Price, and Mayor LaMear. Nays: None.

Item 6(b): Lease Agreement with Astoria Downtown Historic District Association (ADHDA) for the 15th Annual Pacific Northwest Brew Cup Beer Festival (City Manager)

The Annual Pacific Northwest Brew Cup Beer Festival (Brew Cup) is proposed be held September 23 – 25, 2016. It is proposed that the festival be located on the Astoria Development Commission (ADC) owned land east of the train depot. ADHDA has been in contact with the Columbia River Maritime Museum and the Museum's approval for the event is conditioned upon ADHDA monitoring and controlling where Brew Cup patrons park in the Museum's lot. The ADHDA will provide liability insurance. Attached to the memorandum is a letter from ADHDA President, Dulcye Taylor, which requests use of the ADC owned property. Proceeds from this event would benefit ADHDA. Also attached to this memo is a draft Lease Agreement. It is recommended that the Development Commission approve the Lease Agreement with ADHDA for a total sum of \$1.00.

Commission Action: Motion by Commissioner Warr, seconded by Commissioner Price, that the Astoria Development Commission approve the Lease Agreement with ADHDA. Motion carried unanimously. Ayes: Commissioners Warr, Herzig and Price, and Mayor LaMear. Nays: None.

ADJOURNMENT:

There being no further business, the meeting was adjourned at 8:50 pm.

ATTEST:


Secretary

APPROVED


City Manager