

ASTORIA DEVELOPMENT COMMISSION

City Council Chambers
June 20, 2016

ADC JOURNAL OF PROCEEDINGS

A regular meeting of the Astoria Development Commission was held at the above place at the hour of 8:21 pm.

Commissioners Present: Price, Herzig, Warr, and Nemlowill

Commissioners Excused: Mayor LaMear

Staff Present: City Manager Estes, Community Development Director Cronin, Planner Ferber, Parks and Recreation Director Cosby, Finance Director Brooks, Fire Chief Ames, Police Chief Johnston, Library Director Tucker, Public Works Director Cook, and City Attorney Henningsgaard. The meeting is recorded and will be transcribed by ABC Transcription Services, Inc.

REPORTS OF COMMISSIONERS: No reports.

CHANGES TO AGENDA: No changes.

CONSENT CALENDAR:

There following items were presented on the Consent Calendar:

- 5(a) ADC Minutes of 5/12/16

Commission Action: Motion by Commissioner Herzig, seconded by Commissioner Price, to approve the Consent Calendar. Motion carried unanimously. Ayes: Commissioners Warr, Nemlowill, Herzig, and Price. Nays: None.

REGULAR AGENDA ITEMS:**Item 6(a): Resolution Adopting Supplemental Budget for Fiscal Year 2015-2016 (Finance)**

ORS 294.473 provides a procedure for a municipality to pass a supplemental budget that adjusts for changes that happen during a fiscal year. The process is to advertise a supplemental budget not less than 5 days before a Commission meeting. Since the supplemental budget is less than 10 percent of the total expenditures, there is no requirement to hold a hearing for this adjustment. Commission may consider a resolution to adopt the supplemental budget as advertised. For the Astor East Urban Renewal District Fund, the supplemental budget increases the Beginning Fund Balance by \$65,000 to reflect a higher beginning cash amount than was budgeted. As background, in February, 2016, Commission approved additional cleanup costs related to issues identified with Heritage Square. Specifically costs related to soil handling, containment box required to haul hazardous material, shoring for elevated parking structure, modifications related to extricating materials, archeologist activities related to automotive parts under parking structure, Department of Environmental Quality (DEQ) oversight and additional consultant time related to these items. The City and ADC anticipate receipt of grant funds from Business Oregon to cover additionally identified costs and groundwater monitoring. Professional Services appropriation will be increased by \$64,900. Interest on Debt Service was more than budgeted due to a variation of actual interest calculations compared to the originally prepared amortization schedule. The Debt Service appropriation is increased by \$100.00. It is recommended that Commission adopt the resolution for the supplemental budget.

Mayor Pro Tem Warr opened the public hearing at 8:24 pm.

Commissioner Herzig noted that since the supplemental budget was less than 10 percent of the total expenditures, there was no requirement to hold a hearing. City Manager Estes explained that Staff did not know the exact amount as the supplemental budget was being developed, so the City decided to publish a public notice just to provide flexibility. Ultimately, the hearing was not required, but the hearing had already been noticed.

Mayor Pro Tem Warr closed the public hearing at 8:25 pm and confirmed there was no Council discussion.

Commission Action: Motion by Commissioner Price, seconded by Commissioner Nemlowill, that the Astoria Development Commission adopt the Supplemental Budget for Fiscal Year 2015-2016. Motion carried unanimously. Ayes: Commissioners Warr, Nemlowill, Herzig, and Price. Nays: None.

ADJOURNMENT:

There being no further business, the meeting was adjourned at 8:26 pm.

ATTEST:


Secretary

APPROVED



City Manager