

## Astoria Library Board Meeting

Astoria Public Library

April 4, 2017

5:30 pm

**Present:** Library Board members Kate Summers, David Oser, Kimberley Chaput (via telephone), and Chris Womack. Staff Library Director Jimmy Pearson and ALFA Representative Pat Thomas.

**Excused:** Susan Stein

**Call to Order:** Chair Kate Summers called the meeting to order at 5:30 pm.

**Approval of Agenda:** The agenda was approved as presented.

**Approval of Minutes:** The minutes of February 28, 2017 were approved as presented.

### **Board Reports:**

David Oser wanted to find out if ALFA would be interested in working with the Library Foundation on the library renovation. Pat said ALFA currently has only four active members. They are beginning to be more organized and involved, but the Friends group needs more officers and members. Director Pearson suggested the ALFA president attend a Foundation meeting.

### **Library Director's Report:**

Director Pearson displayed the first mention of a library in Astoria, which was an original copy of a newspaper article published on December 8, 1877. Newspapers from 1873 to 2006 were being stored in the library basement. He also said he found old photographs of the library's interior, which he planned to display during the 50<sup>th</sup> anniversary. His goal is to add touches of historic interest to bring the library back to life leading up to the renovation. His report was as follows:

- Library Facilities:
  - Restrooms were cleaned and the smell is gone. He found a product he believed would prevent smells in the future.
  - Staff placed a work order for the water fountain. Public Works has confirmed there was no lead in the water. If the fountain cannot be fixed, he might have funds to purchase a new one.
  - Capital Improvement Funds are available to install an ADA opener on the door. The opener could be reused if the doors are replaced during the renovation.
  - Movers will help replace some of the bookshelves with furniture and an information center.
  - The teen center clean up event went well.
- Library Programs:
  - The family programs are being well attended.
  - Increases in circulation over the last month are as follows – Juvenile items up 684 items, Adult up 347 items, Young Adult up 66 items.
- IT Update:
  - The new printer has been installed and is doing well. He wanted the library to have one printer station after the renovation was complete. He also wanted library patrons to be able to print and scan from their phones, tablets, laptops, etc.
  - PC Rez has been driving new library cards issued to residents.
  - He wanted the Flag Room to have a stand with a television and wireless capabilities for presentations and programs.
- Director's Activities:
  - He and Suzanne would be attending Oregon Library Association (OLA) conference in Salem, OR at the end of April.

David Oser and Director Pearson briefly discussed the value of attending the OLA and Public Library Association (PLA) conferences. David Oser suggested Director Pearson consider adding conference expenses to next year's budget.

Chair Summers appreciated the Libraries Change Lives story report that was included in the Board's packet.

Director Pearson shared his idea to recreate the photograph on the cover of the Abbey Road album with library staff reading.

**Update on ALFA Activities:**

Pat reported that ALFA had a new treasurer who is currently working on filing taxes. ALFA has a surprise planned for library staff in honor of National Librarian and Library Workers Day on April 11, 2017.

Director Pearson noted that applications for ALFA membership are made available at every event sponsored by ALFA. Pat added that ALFA members planned to attend some of their sponsored events to promote the group and recruit new members.

**Update on Foundation:**

Chair Summers reported on the recent foundation meeting, which included a presentation by the Seaside Library Director on their relationship with the library friends group, and a presentation by Ms. Summers that would be presented to City Council at an upcoming work session. Willis Van Dusen is the foundation's new president and Jim Knight, Port of Astoria Director, joined the foundation board.

Director Pearson noted that City Staff is currently working to schedule the work session with City Council after May 22<sup>nd</sup>.

David Oser reported that he and Jen Rouda met with Director Pearson and City Manager Estes about a week ago to discuss the City's desire to move forward and the foundation's fundraising goal. The foundation will seek City Council's official buy-in to the project at the work session so that Staff can hire a contractor to create visual renderings of the renovated library. The foundation will use the renderings to begin a fundraising campaign. The next foundation board meeting will be on April 24, 2017 in the Flag Room of the library.

**New Business:** None.

**Old Business:** None.

**Public Comments:** There were none.

**Items for Next Meeting's Agenda:** No new items. The next Library Board meeting will be on April 25, 2017.

**Adjournment:** There being no further business, the meeting was adjourned at 5:55 pm.

Respectfully submitted,

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Paula Pinyerd, ABC Transcription Services, Inc.