

Astoria Library Board Meeting

Astoria Public Library

May 23, 2017

5:30 pm.

Present: Library Board members Kate Summers, David Oser, and Chris Womack. Staff Library Director Jimmy Pearson.

Excused: Kimberley Chaput and Susan Stein

Call to Order: Chair Kate Summers called the meeting to order at 5:30 pm.

Approval of Agenda: The agenda was approved as presented.

Approval of Minutes: The notes of the April 25, 2017 meeting were approved with the following change:

- Update on Foundation, second paragraph – “David Oser noted that City Council had **not yet** approved funding and he believed the drawings would help the foundation raise funds. **David Oser noted that the Foundation hoped City Council would approve funding for architectural drawings as a result of the presentation.**”

Board Reports: There were none.

Library Director’s Report:

Director Pearson’s report was as follows:

- Library Facilities – The automatic door was installed on May 15th and he has confirmed that the artist was okay with the placement of the button. The water fountain will be installed on June 5th and will include a bottle filler. Accent walls will be painted back to their original color, the foyer will be repaired, and furniture will be repositioned.
- Library Programs – The Summer Reading Program will begin June 10th. City Council’s work session has been changed to an informal meeting to discuss the McClure Park Master Plan and the library’s presentation. Staff will ask Council to vote on the library renovation. Director Pearson planned to coordinate with Kate Summers and Willis Van Dusen prior to the meeting.
- IT Update – Multimedia components have been ordered and the library will offer Apple TV and Chromecast. He is talking with iFocus about the possibility of offering Chromebooks.
- Director’s Activities – The library will close at 4:00 pm on May 30th so Staff can set up for the meeting with City Council. Historic documents and other items of interest related to the library will be displayed at City Hall for the public to view and discuss. On Friday, he met with FFA Architects, who worked on City Hall, to learn more about the renovation process and discuss possibilities for the Astoria Library. FFA recommended next steps with some general cost estimates.

Director Pearson explained that once the architectural firm has completed designs, the firm’s participation in the process would pause while the Foundation completes their capital campaign. When the fundraising is complete, the same firm will begin working on next steps. It is important to use a firm with library experience and hire local contractors. Hacker and Associates is also interested in the project.

Chris Womack asked for update on the proposed library budget for the next fiscal year. Director Pearson said the proposed budget shows a \$5,500 reduction from the previous year because he does not plan to renew Freegal or Mango Languages and staffing expenses will increase by almost one full-time employee because he will schedule everyone for 20 hours per week. The Logan Memorial Trust has \$872,040 for the renovation. Carbon credits total \$750,000 and \$158,000 has been earmarked for building maintenance. The design process will begin after City Council votes.

Update on ALFA Activities:

Director Pearson said ALFA’s budget was about \$3,300 and their next meeting would be in June. ALFA is trying to decide if Phog Bounders should continue because Better World Books is bringing in more money.

Update on Foundation:

David Oser reported that the Foundation received a \$15,000 grant from the Oregon Community Foundation for capacity building, which brings their bank balance to about \$34,000 or \$35,000. The Foundation still has several outstanding capacity building grant applications. Once City Council makes a decision, the Foundation will have a good base to begin fundraising activities.

Director Pearson confirmed the City Council meeting was scheduled for May 30th at 6:00 pm. He will meet with Willis Van Dusen prior to the meeting to finalize the details of the presentation. David Oser is prepared to discuss finances. The Board and Staff briefly discussed how City Council's vote would impact fundraising.

New Business:

Item 8(a): **Election of Officers**

This item was postponed to the June meeting since two board members were absent.

Old Business: There was none.

Public Comments: There were none.

Items for Next Meeting's Agenda: Election of Officers and an update on the May 30th City Council meeting. Chris Womack noted he would be absent from the next meeting, noting he would nominate Kate Summers to serve again as Chair.

Adjournment: There being no further business, the meeting was adjourned at 5:57 pm.

Respectfully submitted,

Paula Pinyerd, ABC Transcription Services, Inc.