

Astoria Library Board Meeting

Astoria Public Library

August 28, 2018

5:30 pm.

Present: Library Board members Kate Deeks, David Oser, Susan Stein, and Chris Womack.
Staff Library Director Jimmy Pearson.

Excused: Kimberley Chaput

Call to Order: Chair Kate Deeks called the meeting to order at 5:30 pm.

Approval of Agenda: The agenda was approved as presented.

Approval of Minutes: The minutes of July 24, 2018 were approved as presented. David Oser noted he was happy to read about the sidewalk repair in the Director's Report. Director Pearson added that the "draft" watermark had been added to the document since the minutes had not yet been approved and the expectation set by the City Manager is minutes will be submitted as soon as they are available to Council which will be prior to Board approval.

Board Reports:

Chair Deeks announced she would be gone for six to eight weeks to attend Sea School as a cadet. She confirmed that Vice Chair Susan Stein would be available to lead the meetings in her absence.

Library Director's Report:

Director Pearson read an email from a Coast Guard family who had moved away from Astoria and missed the library's story time. His Director's report was as follows:

- Personnel – Mary Lou has announced her retirement. He hoped to replace her with someone who speaks Spanish so the library could offer Spanish story time and make a better connection with the Spanish speaking community. He briefly described some potential scheduling changes that would better accommodate the library's hours of operations and programming.
- Library Programs – The concert in August was a success with 120 people in attendance. Fall programming would include a hands-on session the Ray Montgomery and his collection of vintage typewriters. In October 2019, the library will coordinate a One Read Astoria. He would form a committee to select a book and secure a sponsor for the program. Spokes was also going well and Ami was working on establishing a regular route for next year.
- Basement Items – Volunteers continue to work through the items in the basement recording data for input into a spreadsheet. He was working with Mac Burns to use another scanner, a grant that would fund more volunteers, and some software that would assist with the process. He shared an article about the first bookmobile in Oregon, and books on how to be a library trustee and the history of the Oregon Library Association.
- Library Calculator – The calculator has been displayed on a foam board to show that the library has provided \$2.1 million in services to the community during the last fiscal year.
- Library Facilities – The leaks in the roof have been repaired and 20 of the chairs have been restored. The quote for electrical work will have to be redone. He believed it would cost about \$5,000. The concrete work has been awarded.
- Director's Activities - He would be on vacation from September 29th through October 7th.

Chair Deeks said all of the feedback she heard about the concerts was positive. Director Pearson said he planned to continue the concert series every year. He commented on how much he appreciated the Public Works Department for their help with the concerts, the sign, and the stage. He added that Anne now had a new, faster computer with two screens and she loves it.

Update on ALFA Activities:

Director Pearson said ALFA did not meet, so no report was available. He planned to ask ALFA to help support the purchase of a product that merges mobile printing, scanning, and regular printing. He believed the cash box would cost about \$3,000 and the system would work with the library's current software.

Update on Foundation:

David Oser said the Foundation was reviewing detailed plans for local fundraising. After the election, they would do a mailing and host an event. Next year, the Foundation would take a more detailed look at their strategy.

New Business: No new business.

Old Business: No old business.

Public Comments: There were none.

Items for Next Meeting's Agenda: The next meeting on September 25th would be led by Vice Chair Susan Stein.

Adjournment: There being no further business, the meeting was adjourned at 6:05 pm.

Respectfully submitted,

Paula Pinyerd, ABC Transcription Services, Inc.