



---

---

# AGENDA

## ASTORIA DEVELOPMENT COMMISSION

---

---

September 19, 2016  
Immediately Follows Council Meeting  
2<sup>nd</sup> Floor Council Chambers  
1095 Duane Street · Astoria OR 97103

1. CALL TO ORDER
2. ROLL CALL
3. REPORTS OF COMMISSIONERS
4. CHANGES TO AGENDA
5. CONSENT CALENDAR  

The items on the Consent Calendar are considered routine and will be adopted by one motion unless a member of the Astoria Development Commission requests to have any item considered separately. Members of the community may have an item removed if they contact the City Manager by 5:00 p.m. the day of the meeting.

  - (a) Astor West Urban Renewal District – Professional Services Contract for Economic Development Strategy (Community Development)
6. EXECUTIVE SESSION
  - (a) ORS 192.660(2)(e) – Real Property Transactions

THIS MEETING IS ACCESSIBLE TO THE DISABLED. AN INTERPRETER FOR THE HEARING IMPAIRED MAY BE REQUESTED UNDER THE TERMS OF ORS 192.630 BY CONTACTING JULIE YUILL, CITY MANAGER'S OFFICE, 503-325-5824.



CITY OF ASTORIA  
Founded 1811 • Incorporated 1856

September 16, 2016

MEMORANDUM

TO: MAYOR AND CITY COUNCIL

FROM:  BRETT ESTES, CITY MANAGER

SUBJECT: ASTORIA DEVELOPMENT COMMISSION (ADC) MEETING OF SEPTEMBER 19, 2016

**Item 5(a): Astor West Urban Renewal District – Professional Services Contract for Economic Development Strategy (Community Development)**

On March 21, 2016 the City Council authorized procurement for professional services to assist with the creation of an economic development strategy. A preferred consultant, Community Attributes, Inc., was selected through the procurement process. The City was awarded a \$40,000 grant from the Department of Land Conservation & Development in 2016 to match funds from the City. Staff recommends allocating \$40,000 in Urban Renewal Area funds from the Astor West Urban Renewal Area since the majority of the City's employment lands are located in this area. The Fiscal Year 2016-17 URA Budget has \$187,480 in the professional services line item contained in the Materials & Services budget. For reference, a copy of the contract and scope of work are included in the City Council agenda packet under Item 7(e). It is recommended that the Commission approve the budget allocation from the Astor West Urban Renewal District.

**EXECUTIVE SESSION**

**Item 7(a): ORS 192.660(2)(e) – Real Property Transactions**

The Astoria Development Commission will recess to executive session to discuss a real property transaction issue.



CITY OF ASTORIA  
Founded 1811 • Incorporated 1856

COMMUNITY DEVELOPMENT

September 14, 2016

TO:  ASTORIA DEVELOPMENT COMMISSION

FROM:  BRETT ESTES, CITY MANAGER

SUBJECT: ASTOR WEST URBAN RENEWAL DISTRICT – PROFESSIONAL SERVICES  
CONTRACT FOR ECONOMIC DEVELOPMENT STRATEGY

**DISCUSSION/ANALYSIS**

On March 21, 2016 the City Council authorized procurement for professional services to assist with the creation of an economic development strategy. A preferred consultant – Community Attributes, Inc - was selected through the procurement process. The City was awarded a \$40,000 grant from the Department of Land Conservation & Development in 2016 to match funds from the City. Staff recommends allocating \$40,000 in URA funds from the Astor West Urban Renewal Area (URA) since the majority of the city's employment lands are located in this area. The FY 16-17 URA Budget has \$187,480 in the professional services line item contained in the Materials & Services budget.

For reference, a copy of the contract and scope of work are included in the City Council packet.

**RECOMMENDATION**

Staff recommends that the Commission approve the budget allocation from the Astor West Urban Renewal District.

Prepared By:   
\_\_\_\_\_  
Kevin A. Cronin,  
Community Development Director