

**DESIGN REVIEW COMMITTEE**

**Astoria City Hall**

October 25, 2018

CALL TO ORDER:

President Rickenbach called the meeting to order at 5:30 p.m.

ROLL CALL – ITEM 2:

Commissioners Present: President Jared Rickenbach, Leanne Hensley, Hilarie Phelps and Sarah Jane Bardy.

Commissioners Excused: Vice President LJ Gunderson

Staff Present: Planner Nancy Ferber, City Manager Brett Estes. The meeting is recorded and will be transcribed by ABC Transcription Services, Inc.

APPROVAL OF MINUTES – ITEM 3: None

PUBLIC HEARINGS:

ITEM 4(a):

DR18-01R Design Review Request (DR18-01R) by Craig Riegelneegg, Carleton Hart Architecture for Hollander Hospitality to construct a four-story hotel at 1 2<sup>nd</sup> Street (Map T8N R9W Section 7DA, Tax Lots 11800 and 11900; Lots 1, 2, 3, 4, Block 1, McClure; and Map T8N R9W Section 7DB, Tax Lot 1300, 1400, 1501, 1700; Unplatted lots fronting on Block 1, (Hinman's Astoria) in the C-3 Zone (General Commercial), Bridge Vista Overlay Zone (BVO), Flood Hazard Overlay (FHO), and CRESO Zone.

More time is needed to prepare Findings of Fact. It is requested that DRC continue deliberation to a subsequent meeting.

President Rickenbach asked if anyone objected to the jurisdiction of the Design Review Committee to hear this matter at this time. There were no objections. He asked if any member of the Design Review Committee had any conflicts of interest or ex parte contacts to declare.

Commissioner Hensley declared that she met the principal architect from Carleton Hart at an AIA function in Portland by chance the day after the DRC's last meeting, but she did not discuss the project inappropriately and they were not doing any business together.

President Rickenbach declared that as a general contractor, he had a potential conflict of interest, but he had not been consulted on the project.

President Rickenbach called for a presentation of the Staff report.

Planner Ferber stated Staff needed an additional week in order to finalize the Findings of Fact and recommended continuing the hearing to adopt those Findings at the DRC's regularly scheduled meeting on November 1<sup>st</sup>.

President Rickenbach noted the public hearing had been closed at the last meeting.

Commissioner Hensley moved that the Design Review Committee continue deliberations on Design Review Request (DR18-01R) and adopt Findings on Thursday, November 1, 2018 at 5:30 pm; seconded by Commissioner Bardy. Motion passed unanimously.

REPORTS OF OFFICERS/COMMISSIONERS – ITEM 5:

There were none.

STAFF UPDATES/ STATUS REPORTS – ITEM 6:

There were none.

PUBLIC COMMENTS:

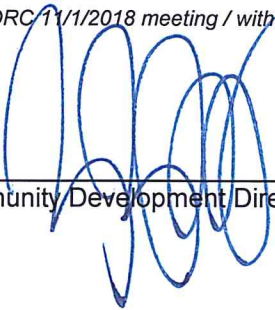
There were none.

ADJOURNMENT:

There being no further business, the meeting was adjourned at 5:35 p.m.

**APPROVED:**

*at the DRC 11/1/2018 meeting / with changes*

A handwritten signature in blue ink, consisting of several overlapping loops and curves, positioned above a horizontal line.

Community Development Director